

**CITY OF LUBBOCK**  
**SPECIAL CITY COUNCIL MEETING**  
**November 20, 2012**  
**2:00 P. M.**

**The City Council of the City of Lubbock, Texas met in special session on the 20th of November, 2012, in the 2nd Floor Conference Room, 1301 Broadway, Lubbock, Texas at 2:00 p.m.**

**2:05 P.M. CITY COUNCIL CONVENED**  
**2nd Floor Conference Room, 1301 Broadway, Lubbock, Texas**

Present: Mayor Glen C. Robertson; Mayor Pro Tem Karen Gibson; Council Member Jim Gerlt; Council Member Victor Hernandez; Council Member Latrelle Joy; Council Member Todd R. Klein; City Manager Lee Ann Dumbauld; City Secretary Rebecca Garza; City Attorney Sam Medina

Absent: Council Member Floyd Price

**This was a meeting of the Electric Utility Board. A quorum of Council Members attended and participated in discussions during the meeting which the Board considered and discussed the topics as shown below.**

*Note: City Council addressed agenda items in the following order:*

- *1.1; 2.1-2.7; and Executive Session*
- *Item 2.8 was deleted.*

**1. MINUTES**

**1. 1.** Approval of the minutes of the October 23, 2012 Electric Utility Board Meeting.

Motion by Carroll McDonald, seconded by Gail Kring to approve the minutes of the October 23, 2012 Electric Utility Board Meeting minutes.

**Vote:** 8 - 0 Motion carried

**2. REGULAR AGENDA**

**2. 1.** Discuss update from the Finance Committee regarding financial policies, financial reporting and business practices of Lubbock Power & Light.

Mike Davis, EUB Board Chair, gave comments and answered questions from the Board. There was no formal report from the Finance Committee.

2. 2. Discuss and the Board will take action on a budget amendment recommendations for Lubbock Power & Light's adopted FY 2012-2013 budget relating to Capital Improvement Project Account 92203 - High Line Truck Covered Parking and Capital Improvement Project Account 92283 - Massengale Cooling Tower Replacement.

James Gilmore, LP&L Production Superintendent; Dale Stephens, Director of Transmission and Distribution for LP&L; and Damian Pantoya, Financial Director, Electric Utilities; and Lee Ann Dumbauld, City Manager, gave comments and answered questions from the Board.

Motion by George Carpenter, seconded by Marc McDougal to approve both budget amendments and pay with cash out of the reserves.

**Vote:** 8 - 0 Motion carried

2. 3. Discuss and the Board will take action on a professional services agreement with J. Stowe & Co. for an electric rate study and developing related financial and electric cost of service and rate design models.

Pam Moon, Director of Finance, gave comments and answered questions from the Board.

Motion by Marc McDougal, seconded by Clayton Isom, to accept the professional services agreement with J. Stowe & Co.

**Vote:** 8 - 0 Motion carried

2. 4. Discuss and deliberate customer service and business center procedures, policies, billing procedures, staffing and performance.

Discussion was held to direct Chris Sims to run a campaign encouraging customers to give \$1 to Project Helping Hands.

2. 5. Discuss and deliberate electric transmission and distribution system performance, operations, staffing levels and related policies, projects and work management including information related to system reliability and continuity of service (to the extent not security-sensitive).

Dale Stephens, Director of Transmission and Distribution for LP&L, gave comments and answered questions from the Board.

2. 6. Discuss and the Board will take action and award RFP# 7106-13-ELD to Talon/LPE for LP&L Distribution Holly Plant 69kV Substation Upgrade.

Dale Stephens, Director of Transmission and Distribution for LP&L; and Gary Zheng, Chief Executive Officer for LP&L, gave comments and answered questions from Council.

Motion by Emilio Abeyta, seconded by Gail Kring to award the bid as presented.

**Vote:** 8 - 0 Motion carried

2. 7. Discuss and the Board will take action and award the purchase of Altec Digger Truck to Altec Industries based on the Texas Multiple Award Schedule, TXMAS Contract 11-23V050.

Dale Stephens, Director of Transmission and Distribution for LP&L, gave comments and answered questions from the Board.

Motion by Clayton Isom, seconded by George Carpenter to award the purchase as presented.

**Vote:** 8 - 0 Motion carried

2. 8. Discuss and the Board will take action on recommendations for appointments to the West Texas Municipal Power Agency pursuant to Section 2.03.415(e) of the Code of Ordinances of the City of Lubbock, Chapter 2, Division 12.

**\* This item was deleted.**

3. **EXECUTIVE SESSION**

**The meeting was called into a closed public session at 3:20 p.m. under the provisions of Section 551, Texas Government Code. The meeting reconvened into a public session at 3:55 p.m.**

3. 1. Hold an executive session in accordance with V.T.C.A. Government Code §551.086 on the following competitive matters of Lubbock Power & Light:
  3. 1. 1. Discuss generation unit specific fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling and related agreements including the following:
    - a. Discuss and the Board will take action and award RFP# 7102-13-ELP for LP&L Production Hydrogen Cylinders-Annual Pricing.
    - b. Discuss and the Board will take action and award a contract for additional work for the cooling tower at Massengale Station through the BuyBoard Cooperative Purchasing Program, BuyBoard Contract 341-10.
    - c. Discuss and the Board will take action and award a contract for crane rental services for Massengale Station Cooling Towers.
  3. 1. 2. Discuss and the Board will take action on agreements, non-disclosure agreements, proposals and strategies related to plans, studies, proposals and analyses for system improvements, generation additions, or sales (other than transmission and distribution system improvements inside the service area for which LP&L is the sole certificated retail provider).
  3. 1. 3. Discuss and the Board will take action on bidding and pricing information for purchased power, generation and fuel; purchased power agreements; risk management information and related services and strategies.
3. 2. Hold an executive session in accordance with V.T.C.A. Government Code, §551.074 (a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties of a public officer or employee (Chief Executive Officer/Director of Electric Utilities, General Counsel, Electric Utility Board, West Texas Municipal Power Agency).
3. 3. Hold an executive session in accordance with V.T.C.A. Government Code, §551.071 (1)(A) seeking the advice of its legal counsel about pending or contemplated litigation or settlement agreements and hold a consultation with the attorney (Cause No. 2012-501,169, Republic Power Partners, L.P. v. WTMPA and the City of Lubbock; regulatory matters).

**3:55 P.M. CITY COUNCIL ADJOURNED**

There being no further business to come before Council, the meeting was adjourned.

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GLEN C. ROBERTSON, MAYOR

ATTEST:

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Rebecca Garza, City Secretary